



Position Profile
President & CEO
Park City Community Foundation
Park City, UT

Park City Community Foundation seeks a dynamic President & CEO to assume leadership of a thriving organization that plays a vital role in solving Park City, Utah’s toughest challenges. The Community Foundation brings together generous donors, nonprofit experts, and community leaders to contribute financial resources and innovative ideas to benefit all the people of Park City—now and in the future. The new President & CEO will succeed executive Katie Wright, who has left the Community Foundation after 13 years of leadership and service.

Organization History and Mission

Park City Community Foundation cares for and invests in the people, place, and culture of greater Park City. Since 2007, the Community Foundation’s partnerships with donors have generated more than \$43.8 million in total impact to Park City and adjacent communities in Summit County, Utah. With years of philanthropic expertise and deep roots in Park City, the Community Foundation is the philanthropic hub of greater Park City, connecting impactful organizations with the most pressing issues in the area so giving back is easier and more effective.

Governed by a 29-member Board of Directors with a \$5 million annual budget and \$25 million in assets, the Community Foundation has a staff of 13 people in Park City. For more information, please visit <https://parkcitycf.org/>.

The Community Foundation works through:

- **Partnering with Donors** – The Community Foundation partners with individuals, families, and businesses who want to create positive and enduring change.
- **Growing Community Initiatives** – With a broad range of stakeholders—from philanthropists and activists to community leaders and businesspeople—the Community Foundation provides the vision, inspiration, and leadership to strengthen the community and bring people together to address key needs and opportunities that are bigger than any one organization can tackle. The Community Foundation is the home of Live PC Give PC, Women’s Giving Fund, Solomon Fund, Park City Climate Fund, and other important initiatives.
- **Supporting Nonprofits** – With the Community Foundation, over 100 local nonprofits can participate in educational roundtables, network with each other, and apply for grants. They also have the opportunity to participate in the annual day of giving, Live PC Give PC. Additionally, the Park City Giving Guide, a compilation of the community’s most effective nonprofits, features many of our nonprofit partners.
- **Convening the Community** – The capacity to convene lends momentum to initiatives without dictating their course. Since its inception, the Community Foundation has brought together philanthropists, grantees, experts, and policy makers to forge new connections and find common ground.

Recent accomplishments include:

- In November 2020, the Community Foundation hosted and organized its 10th annual giving day, Live PC Give PC, which rallied over 6,000 community members, nonprofits,

volunteers, donors, and sponsors generating a record-breaking \$3.4 million for local nonprofits in 24 hours.

- Park City Community Foundation has raised over \$3.7 million for its Community Response Fund for Covid-19 and started distributing grants within just a few days of activating the fund in March 2020 to help those who have been disproportionately impacted by the pandemic.
- In September 2020, Summit County charged the Community Foundation with managing and distributing funds totaling \$1 million to nonprofits supporting individuals and families adversely affected by the pandemic.
- In November 2020, the Community Foundation's Park City Climate Fund awarded the second round of grants totaling over \$210,000 to eight local climate change projects.
- In 2020, Park City Community Foundation's Solomon Fund succeeded in getting participation rates of 19% Latina/o/x children in sports and recreation programs, nearly reflecting the demographics of Park City School District.
- In May 2021, the Community Foundation in collaboration with Jewish Family Service will disburse \$250,000 in one-time \$1,000 payments in Direct Aid for undocumented immigrants in Summit County.

Core Values and Culture

Park City Community Foundation staff and board are committed to core values of equity, collaboration, community, generosity, and transparency. The Community Foundation has a community-centric approach in its grantmaking and is known by donors and partners for being a trusted, professional, and visionary organization. The passionate and expert staff value working in partnership to engage the community in making greater Park City a fabulous place to live, work, and play for our whole community.

Diversity, Equity, & Inclusion

The Community Foundation is an anti-racist organization committed to the advancement of diversity, equity, and inclusion, and we strive to make Park City a place where all people can fully realize their aspirations.

In 2018, Park City Municipal selected the Community Foundation to create and implement Park City's Social Equity Strategic Plan, which is currently focusing on the issues of housing, education, and inclusion, and is training community leaders in DEI.

The Community Foundation actively works to infuse equity practices into its culture and operations, while also inspiring the local nonprofit community of over 100 organizations in its efforts to do the same. The Community Foundation is doing thoughtful and deliberate work to improve its diversity, equity, and inclusion knowledge and abilities because it believes doing so is critical to the success of the philanthropy and nonprofit sectors.

The Position

The new President & CEO will be passionate about leading and advancing the organization's mission and will sustain and grow positive relationships within the organization and across the community, including donors, nonprofit organizations, and community leaders. They will relish the opportunity to advance the Community Foundation's impact by building and leveraging the organization's assets consisting of deep relationships across the community, a dedicated and phenomenal staff, an inclusive and innovative approach to identify and solve challenges in the community, and solid financial health.

Key Responsibilities

The Community Foundation believes that a thriving community is founded on effective nonprofit organizations and that enduring change requires ongoing investments in people, place, and culture. The new President & CEO will sustain and grow philanthropic efforts and will also lead the organization in recognizing new challenges and new approaches to old challenges.

Reporting to the Board of Directors and working collaboratively with the Board and staff, the President & CEO will guide the Foundation in achieving measurable impact in the following areas:

- **Community:** In addition to sustaining existing nonprofit education programs and growing Live PC Give PC, increase nonprofit capacity and strengthen mission impact through increased access to financial and other resources.
- **People:** Serve as an active partner in the Summit County Mental Wellness Alliance.
- **Place:** Implement the Park City Climate Fund, with the goals of reducing greenhouse gas emissions and sequestering carbon through locally relevant projects that also have broader applicability.
- **Culture:** Support implementation of the multiyear Community Social Equity Strategic Plan in partnership with a broad and diverse coalition of community members and organizations; the plan's top recommended priorities are affordable housing, education (with an emphasis on early childhood), and inclusion.

Additional responsibilities include:

- Understand the perspectives of and inspire confidence among donors, nonprofits, and community stakeholders that the Community Foundation will continue to serve as an effective and reliable catalyst and partner in making Park City and Summit County a better place for all;
- Ensure the Community Foundation continues to reach its philanthropic goals necessary to support long-term sustainability and investments in the community;
- Serve as a spokesperson in the community;
- Oversee the development of the annual operating budget and maintain fiscal responsibility;
- Empower and engage staff and support a work environment that values diversity, equity, and inclusion; fun; collaboration; trust and respect; and professional development;
- Support and collaborate with the Board of Directors and its committees to enhance the organization's ability to carry out the mission in the community.

Experience and Attributes

Candidates for this position will share the Community Foundation's commitment to inspiring local and lasting change together, and will bring a variety of experiences and attributes to the role including, but not limited to:

- Demonstrated passion for the Community Foundation's mission and commitment to the Greater Park City Community;
- 7+ years of nonprofit, private, and/or public executive leadership experience with the proven ability to effectively manage and lead a growth-oriented organization;
- A true strategic thinker with a strong bias for action;
- Visionary and dynamic mindset to align philanthropy and community around a common vision and supporting strategies;

- Deep commitment to diversity, equity, and inclusion;
- Experience engaging with people from diverse racial, ethnic, and socioeconomic backgrounds;
- Extensive service experience either via previous management or board roles;
- Extremely high emotional intelligence, inspirational, and charismatic;
- An exceptionally strong, confident communicator with excellent listening skills;
- Ability and passion to fundraise;
- Experience leading, inspiring, and collaborating with a small and dynamic staff, with previous success fostering staff leadership and professional development.

Application Process

To apply, upload resume, cover letter, and salary requirements by [clicking here](#). For other inquiries, contact Adrienne O'Rourke at Adrienne.Orouke@marcumllp.com or Karen Schuler at Karen.Schuler@marcumllp.com. We encourage applications from women, people of color, and bilingual and bicultural individuals, as well as members of the lesbian, gay, bisexual, and transgender communities. Resume reviews begin immediately.

Park City Community Foundation is an equal opportunity employer committed to building a team that represents a diversity of thought, experience and personal background. We believe in the advancement of equity, diversity, and inclusion and toward making Park City a place where all people can fully realize their aspirations. Applicants shall not be discriminated against because of race, religion, sex, national origin, ethnicity, age, disability, political affiliation, sexual orientation, gender identity, color, marital status, or medical conditions.

About Marcum's Nonprofit & Social Sector Group

On behalf of Park City Community Foundation, Marcum's Nonprofit & Social Sector Group is advancing the President & CEO search. Founded in 1984 and merged with Marcum in 2018, we are, and always have been, a mission-driven professional services firm seeking to do more for nonprofits and socially conscious companies like the Community Foundation. Learn more about our work at <http://marcumllp.com/industries/nonprofit-social-sector>.